

Policies & Procedures

Payment Schedule & Guaranteed Form of Payment

Recreational classes and team tuition are due and processed on the **1st of each month** and is considered late after the **7th of each month**. Camps must be pre-paid in full prior to start day. For all classes, team, camp & birthday party, accounts require a valid credit card on file as a “GUARANTEED FORM OF PAYMENT”, and to avoid late fee charges. If tuition payment has not been received prior to due date, your credit card on file will be charged for the tuition due and any other fees owed, including Annual Membership Registration Fee/Meet Fees. All credit cards must be current and available for all charges due. If your credit card on file is declined, a new valid credit will be required to continue tuition.

Late Fees & Past Due Payment:

After the 7th of each month, any accounts with a past due balance will incur a \$25 late fee.

Any account with 2 or more billing cycles past due will be automatically dropped from their enrollments. To resume enrollment(s), provide new payment method and payment for the past due balance.

Late Fees will only be incurred for active months of enrollments.

Registration Fee: All

The Annual Registration Fee for [VGTC Membership \(\\$50\)](#) is per family and is due after a 12-month cycle.

Discounts

10% discount is automatically applied to second enrollment. This does not include specialty camps or other special activities.

NSF Fees

\$35.00 NSF fee is charged on all returned checks. “Notice of Dishonored Check” will be mailed & full payment in cash must be tendered within 7 days of the receipt of that notice. Pursuant to Florida Law, Chapter 68.065, Florida Statutes, Civil Remedies/Criminal Penalties could be applied if no actions are taken to remedy that “dishonored check”.

Refunds

NO REFUNDS will be given for the registration fee. Camp refunds must be submitted a week prior to the child’s first day of camp. Drop notices are part of refund eligibility. Failure to provide a drop notice with the proper amount of time can be grounds for denial of a refund for

tuition. Victory Gymnastics reserves the right to decline refund request which do not follow our policies and procedures.

Drop Notice: ALL

30-day written, emailed, or submitted through parent portal, drop notice is required for ALL students to drop without penalty. The Drop Notice must be received 30 days prior to the drop month and must be received by 1st of the month. Notices received after the 1st of the month will not be valid for the 30 day drop notice. If notice is not received, parents are responsible for ONE month's tuition payment. Leaving the gym without a written 30-days' notice and no payment for the final month will result in a cancellation of the \$50 Registration Fee.

Trial Class

A trial class is offered to new students only.

Make-up policy

MISSED CLASSES/WORK-OUTS ARE NOT REFUNDABLE OR PRORATED. Make-up policy is "One Make-Up per month, per class enrollment." Designated Make-Up Class is offered last/or designated week each month – Saturday 12pm for levels 1-3, and Mini Stars. If not able to attend, please inquire at the Front Office about signing up for make-up class during the week – they are scheduled based on availability in classes. All "Make-Ups" must be completed within the current month.

No make-up classes are available for scheduled holidays.

There will be no proration or make-up classes for inclement weather, or for emergencies in which the gym is forced to close.

Drop Off/Pick Up

For the safety of your child, students may not be dropped off early or left at the gym after class. Students will not be allowed to exit the building for pickup without an adult. Please take this time to guarantee the safety of your child by escorting your child in and out of the building. We are not responsible for children unattended prior to class or after class. **SIBLINGS ARE ABSOLUTELY NOT ALLOWED** to be dropped off and left to stay at the Gym while parent is gone. You cannot leave your children while you are gone, unless they are supervised by their instructor.

****Expulsion****

Victory Gymnastics Training Center reserves the right to expel any student or parent from the program if their actions are considered detrimental to the program, or their actions are harmful to other students or customers.

****Observation Area****

AT NO TIMES PARENTS ARE ALLOWED ON THE GYM FLOOR. "No Admittance" signs are posted at the entrances to the Gym Floor. Children in the observation area must be supervised by parents/or guardian at all times. Children may not run and play in observation area.

****No Coaching from the Sidelines****

PARENTS are not ALLOWED to coach from the sidelines. Students must remain focused during the entire class; they will not be able to focus if parent is interfering from the sidelines. Parent may be asked to leave if Coach feels child is being placed in an unsafe situation.

Waiver of Liability Release

RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK, AND INDEMNITY AGREEMENT

In considerations of participating in the sport of gymnastics I represent that I understand the nature of this activity and that I am qualified, in good health, and in proper physical condition to participate in such activity. I acknowledge that if I believe event conditions are unsafe, I will immediately discontinue participation in the activity. I fully understand that the activities involve risks of serious bodily injury, including permanent disability, paralysis, and death, which may be caused by my own actions or inaction, or by those of others participating in the events, the conditions in which the event takes place, or the negligence of the “releasees” named below; and that there may be other risks either not known to me or not readily foreseeable at this time. I fully accept and assume all such risks and responsibilities for losses and damages I incur as a result of my participation in the activity. I hereby **COVENANT NOT TO SUE and FOREVER RELEASE** Victory Gymnastics Training Center, its respective administrators, directors, agents, officers, volunteers, and employees, other participants, any sponsors, advertisers, and if applicable, owners and lessees of premises on which the activity takes place (each considered one of the “RELEASEES” herein) from all liability, claims, demands, losses or damages, on my account caused or alleged to be caused in whole or in part by the negligence of the “releasees” or otherwise, including negligent rescue operations and further agree that if, despite this release, waiver of liability, and assumption of risk I, or anyone on my behalf, makes a claim against any of the “releasees”, I will indemnify, and hold harmless each of the “releasees” from any loss, liability, damage, or cost, which any may incur as the result of such claim.

I have read the “**Release and Waiver of Liability, Assumption of Risk, and Indemnity Agreement**” and understand that I have given up substantial rights by signing it and have signed it freely and without any inducement or assurance of any nature and intend it to be a complete and unconditional release of all liability to the greatest extent allowed by law and agree that if any portion of this agreement is held to be invalid the balance, notwithstanding shall continue in force and effect.

Billing Authorization

I, hereby authorize Victory Gymnastics to charge my credit card for each of my child/children's monthly tuition at Victory Gymnastic Training Center. I understand, that all fees are **due the first week of each month** and Victory Gymnastics will charge my card for the total amount due, including any past due amounts and late fees. Any dispute arising from these charges will be directed towards the office manager and/or operations manager.